

**APPLICATION FOR MEMBERSHIP
ROANOKE VALLEY PARALEGAL ASSOCIATION
P. O. BOX 1505
ROANOKE, VIRGINIA 24007-1505**

APPLICATION FOR MEMBERSHIP TO THE ROANOKE VALLEY PARALEGAL ASSOCIATION:

MEMBERSHIP CATEGORY (Check One): (See next page for definitions]

A. General: _____ Student: _____ Sustaining _____

B. New: _____ Renewal: _____

PLEASE PRINT ALL INFORMATION EXACTLY AS YOU WISH IT TO APPEAR IN OUR MEMBERSHIP FILES AND IN THE MEMBERSHIP DIRECTORY

NAME: _____ EMPLOYER: _____

EMAIL ADDRESS: _____ JOB TITLE: _____

(Note: Our primary means of communication with our members is through email.)

MAILING ADDRESS: _____

(This is my _____ home address _____ business address)

PREFERRED PHONE: _____ ALTERNATE PHONE: _____

Birthday: _____

(Day/Month ONLY)

Are you employed: Full Time _____ Part Time _____ Other _____

Areas of Specialization: _____

PLEASE CHECK THE COMMITTEE(S) ON WHICH YOU ARE WILLING TO SERVE:

_____ Membership _____ Nominating _____ Social

_____ Publications/Website _____ Financial Development

_____ Continuing Legal Education _____ Community Relations Committee

FOR NEW MEMBERS AND MEMBERS RENEWING (only if information has changed):

Complete the information below:

POST HIGH SCHOOL EDUCATION: (Students must list the school they are attending. All others should list past and present schools.)

INSTITUTION	DEGREE OR CERTIFICATE	MAJOR	YEAR OF DEGREE
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RELATED WORK EXPERIENCE:

EMPLOYER	JOB TITLE	DATES OF EMPLOYMENT
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Person who referred you or where you heard of RVPA: _____

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P. O. BOX 1505
ROANOKE, VIRGINIA 24007-1505**

MEMBERSHIP CATEGORIES: (As defined in the *By-Laws of the Roanoke Valley Paralegal Association*, adopted and amended by the RVPA Membership and Board of Directors, 11/04/2013.)

A. **GENERAL MEMBER:** Person who is employed as a practicing paralegal, qualified by education, training or work experience who is employed or retained by a lawyer, law office, corporation, governmental agency or other entity, and who performs specifically delegated substantive legal work for which a lawyer is responsible. All General Members shall have the right to vote and hold elected or appointed office.

B. **STUDENT MEMBER:** Person who is either a full-time or part-time student in good standing in any university, college, junior college or other school pursuing a course of studies as a paralegal. Student Members shall be non-voting members and may not hold elected or appointed office.

C. **SUSTAINING MEMBER:** Any person or entity interested in the objectives and purposes of this Association upon written application and approval by the Board of Directors may become a sustaining member upon the acceptance of payment of annual dues to be set by the Board of Directors. Sustaining members shall have all the privileges of this association except that they shall not have the right to vote or hold elected or appointed offices.

DUES: General Member: \$50.00
Student Member: \$20.00
Sustaining Member: \$35.00

NEW MEMBER \$ 10.00 fee (New members shall submit a one-time \$10.00 processing fee in addition to the membership fee.)

** Student applications are exempt from new member fee.

Dues are assessed on a calendar year basis - January 1 to December 31.

Applications submitted after July 1 will be assessed as follows:

	<u>General</u>	<u>Student</u>	<u>Sustaining</u>
7/1-12/31	\$25.00	\$10.00	\$17.50

APPLICATION PROCESS

Please send your completed application, along with a check made payable to: "RVPA" or "ROANOKE VALLEY PARALEGAL ASSOCIATION," and please send your completed application, signed and dated, and mail your application and check to: Attn: Membership Committee, Roanoke Valley Paralegal Association, P.O. Box 1505, Roanoke, VA 24007-1505.

You must sign and date your application. Please note, it will not be processed unless full payment of the application fee is received. The application will be reviewed by the Membership Committee. After being approved, you will be sent a Membership Directory & RVPA's By-Laws.

By signing below, I agree adhere to the National Association of Legal Assistants ("NALA") Code of Ethics and Professional Responsibility, the Virginia Alliance of Paralegal Associations ("VAPA") and the Bylaws as adopted by the Roanoke Valley Paralegal Association. I further understand this Application is subject to approval by the Roanoke Valley Paralegal Association.

SIGNATURE

DATE